退費辦法 REFUND

課程退費辦理以到場辦理時間為準並憑收據辦理，如收據遺失，學員本人請出示身分證辦理退費。

The condition of the refund depends on the moment of submit application. The student has to display the course purchase receipt. If the receipt has been lost, the student's National Identification Card is also acceptable.

團體課程 GROUP CLASS

◎ 所報名之班級若未達開課門檻而停開，得辦理全額退費。If your class is cancelled, a full refund will be issued or you have the option to transfer to another class.

◎ 報名繳費後至開課前一天辦理退費者，退繳納學費九成。自開課當日算起，開課日當天課程結束後，第二日（次）上課前（不含當次）提出退費申請者，退繳納學費七成。開課後堂數未逾全期三分之一者，退繳納學費五成；開課後堂數逾全期授課堂數三分之一，將無法辦理退費。If you cancel your purchase before the beginning of the course (At the latest the day before your course is due to begin) you are entitled to a 90% refund. Cancellation before the second course of your course will entitle you to a 70% refund. Cancellation before completion of a third of your course will entitle you to a 50% refund. Beyond the first third of your course, no refund will be granted.

個別課程 PRIVATE LESSON TUITION

課程一旦開始後便無法接受退費，開課前(不含上課當天)可接受九成退費。

Private lesson tuition is non-refundable once it has started. Cancel the private less tuition before the beginning of the course (At the latest the day before the course is due to begin) you are entitled to a 90% refund.

【辦理方式 HOW TO RECEIVE A REFUND】

◎ 現金繳費之學員，將以現金辦理退費。If the original payment for classes was paid by cash, the refund will be applied by cash.

◎ 臨櫃信用卡繳費之學員，僅可使用刷卡退費辦理。請持卡人本人攜帶原繳費信用卡至本中心辦理。If the original payment for classes was paid by credit card, the refund will be applied back to the original credit card used.

◎ 線上刷卡報名課程之學員，將線上辦理刷卡退費，本會接收到您提出的退款請求後，將於十五至三十個工作天辦理退費，退款將退回原刷卡之信用卡帳戶，退款作業時間請洽原發卡銀行。If the original payment for classes was paid online by credit card, the refund will be applied back to the original credit card used. Once we got the request from student, the refund will be done within 15-30 business days after receiving the confirmation from the student.

為確保學員自身權益，請於報名繳費前，自行確認報名之課程、時段無誤，以避免退費扣除的損失！Please make sure above policies, timetable of the class are suitable for you before registering for a class.